

Item 2.4: Add Parks, Recreation and Open Space Goals & Policies regarding Administration and Operations and regarding Budget & Funding - As part of the draft *Parks, Recreation & Open Space Plan - 2011 Update*, the following Goals and related Policies are proposed:

Administration & Operations

Goal 1: Provide the support and leadership to respond effectively to the community's evolving priorities and needs. Respond and be accessible to the community creating new policies, procedures and technologies in response to meet the diverse current and futures needs.

- Policy 1: Deliver measurable economic benefit to the community by providing or supporting programs, special events and facilities.
- Policy 2: Incorporate sustainable standards and best management practices into planning and design of new geographically located parks and rehabilitation of existing facilities.
- Policy 3: As a community priority, keep clean and well maintained parks and facilities, retaining a high level of appearance of landscaped sites.
- Policy 4: Identify, preserve and interpret Port Townsend's heritage, traditions, historic, environmental and cultural features.
- Policy 5: Master Plan major parks and facilities through a public input process to modernize and update sites. Any update and future expansion should take into account future trends in park design.
- Policy 6: Develop staff growth through educational classes, certification and training e.g. NRPA Park Maintenance School, NRPA Revenue Management School, NRPA Director School, National Playground Safety Certification, Aquatic Facility Operator Certification and membership in professional associations.

Budget & Funding

Goal 2: Strive to adequately fund ongoing parks and recreation programming and maintenance through proactive well-planned budgeting practices, the pursuit of partnerships and the securing of grants.

- Policy 1: Prepare and anticipate for future staffing needs that may arise due to budget and other financial circumstances.

- Policy 2: Establish an ongoing six-year Capital Improvement Plan (CIP) for Parks and Recreation facilities.
- Policy 3: Pursue local, regional, state and federal grant sources for park maintenance and development.
- Policy 4: Develop new and additional partnership/volunteer stewardship programs utilizing local service clubs and organizations.
- Policy 5: Investigate establishing a set of impact and/or mitigation fees that fairly contribute to the construction and upgrading of parks.